

Council representative on AEDA Board Selection Panel

Tuesday, 28 July 2026
Council

Strategic Alignment - Our Economy

Program Contact:
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Public

Approving Officer:
Michael Sedgman, Chief
Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is to seek appointment by Council of an alternate Council Member and a proxy Council Member to the Adelaide Economic Development Agency (AEDA) Board Member selection panel for the remainder of the 2022-2026 Council term.

In accordance with Clauses 4.4.1.3 (a) and (b) of the AEDA Charter, the Chair and Board Member selection panels shall include two Council Members.

Council at its meeting on 28 May 2024 appointed Councillor Mary Couros and Councillor Janet Giles to the AEDA Board selection panel (the panel) for the remainder of the 2022-2026 Council term.

The term of office of two current AEDA Board Members concludes on 31 August 2026. An expression of interest process has been undertaken to progress the appointment of two Board Members from 1 September 2026.

The appointment of an alternate Council Member and proxy Council Member to be a part of the panel will ensure two Council Members are able to participate in the next stages of the selection process if Councillors Couros or Giles, either singly or together, are unavailable due to existing professional or personal commitments.

In the case of either Councillor Couros or Councillor Giles being unavailable, the alternate Council Member will be part of the panel. In the case of both Councillors Couros and Giles being unavailable, then the alternate Council Member and proxy Council Member will be part of the panel.

RECOMMENDATION

THAT COUNCIL

1. Approves the appointment of an alternate Councillor and a proxy Council Member to the Adelaide Economic Development Agency Board Member selection panel for the remainder of the 2022-2026 Council term.
2. Notes that the method of appointing an alternate Council Member to the Adelaide Economic Development Agency Board Member selection panel will be undertaken in accordance with the Code of Practice for Council Meeting Procedures as follows:
 - 2.1. The Presiding Member of the Meeting will call for nominations, which must be accepted or declined by the Council Member who is the subject of the nomination.
 - 2.2. The Chief Executive Officer as Returning Officer is authorised to declare the successful candidate appointed as the alternate Council Member to the Adelaide Economic Development Agency Board selection panel.
 - 2.3. In the event of only one nomination to the position, the candidate is appointed as the alternate Council Member to the Adelaide Economic Development Agency Board selection panel, announced by the Returning Officer.

- 2.4. In the event of there being more nominations than required, an election by voting ballot of Council Members present will be undertaken.
 - 2.5. If the votes for two or more candidates for the relevant position are equal, a revote by ballot between tied candidates will be undertaken.
 - 2.6. If the votes for two or more candidates for the position remain equal, lots must be drawn to determine which candidate or candidates will be excluded.
 - 2.7. Upon completion of the ballot process, the successful candidate is announced by the Returning Officer as appointed to the Adelaide Economic Development Agency Board Member selection panel as the alternate Council Member.
 3. Notes the method of appointing a proxy Council Member to the Adelaide Economic Development Agency Board Member selection panel will be undertaken in accordance with the Code of Practice for Council Meeting Procedures as follows:
 - 3.1. The Presiding Member of the Meeting will call for nominations, which must be accepted or declined by the Council Member who is the subject of the nomination.
 - 3.2. The Chief Executive Officer as Returning Officer is authorised to declare the successful candidate appointed as the proxy Council Member to the Adelaide Economic Development Agency Board selection panel.
 - 3.3. In the event of only one nomination to the position, the candidate is appointed as the proxy Council Member to the Adelaide Economic Development Agency Board selection panel, announced by the Returning Officer.
 - 3.4. In the event of there being more nominations than required, an election by voting ballot of Council Members present will be undertaken.
 - 3.5. If the votes for two or more candidates for the relevant position are equal, a revote by ballot between tied candidates will be undertaken.
 - 3.6. If the votes for two or more candidates for the position remain equal, lots must be drawn to determine which candidate or candidates will be excluded.
 - 3.7. Upon completion of the ballot process, the successful candidate is announced by the Returning Officer as appointed as the proxy Council Member to the Adelaide Economic Development Agency Board Member selection panel.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Economy
Policy	The Adelaide Economic Development Agency Charter (2023) outlines the appointment of, role and term of members of the AEDA Board as well as the process of appointment.
Consultation	Not as a result of this report
Resource	Not as a result of this report
Risk / Legal / Legislative	Appointment of Councillors to the AEDA Board Selection Panel is required for compliance with the AEDA Charter.
Opportunities	Not as a result of this report
26/27 Budget Allocation	Not as a result of this report
Proposed 27/28 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
26/27 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

1. The Adelaide Economic Development Agency (AEDA) Charter states that the appointment of Board Members to the AEDA Board requires a Board Member selection panel (the panel) conducting an expression of interest process and making recommendations to Council for approval and appointment.
2. The Charter further specifies that the Panel comprise Council's CEO or delegate, the Council's senior manager in charge of human resources, the AEDA Chairperson and two Council Members.
3. The clauses relevant to the appointment of Board Members in the AEDA Charter (2023) ([Link 1](#)) are:
 - 3.1. Clause 4.4.1.3 "up to another seven Board Members must be appointed by the Council following an expression of interest process as follows:" (Noting that 'up to seven Board Members' excludes the Lord Mayor as Council's representative and an Advisory Committee Representative.)
 - 3.2. Clause 4.4.1.3 (a) "one Board Member with board leadership experience will be nominated by a Board Member selection panel, comprising the Council's CEO or delegate, the Council's senior manager in charge of human resources, and two Council Members appointed by resolution of Council, to be a Board Member and Chairperson, and"
 - 3.3. Clause 4.4.1.3 (b) "up to six Board Members with an appropriate range of skills and experience, including at least three Board Members who are business owners within the City of Adelaide, with at least one being a small business owner, will be nominated by a Board Member selection panel comprising the Council's CEO or delegate, the Council's senior manager in charge of human resources, the Chairperson and two Council Members."
 - 3.4. Clause 4.4.1.3 (c) "all nominations pursuant to sub paragraphs (a) and (b) will be recommended to the Council by the Board Member selection panel, for Council endorsement."
4. Council at its meeting on 28 May 2024 appointed Councillor Mary Couros and Councillor Janet Giles to the AEDA Board Member selection panel for the remainder of the 2022-2026 Council term.

AEDA Board Member Recruitment

5. The term of office of two current AEDA Board Members concludes on 31 August 2026. An expression of interest process has been undertaken to progress the appointment of a Board Member/ Chairperson from 1 September 2026.
6. The appointment of an additional Council Member and proxy to be a part of the panel will ensure two Council Members are able to participate in the next stages of the selection process, including candidate short listing for interview and interview processes, if Councillors Couros or Giles are unavailable due to existing professional or personal commitments.
7. While the AEDA Charter is silent with regard to alternate or proxy Council Members being appointed for the panel, the Administration believes appointment of an alternate Council Member and a proxy Council Member appointed by Council to the panel will fulfil the panel membership requirement in clause 4.4.1.3(b).
8. Council is asked to consider and appoint an alternate Council Member and a proxy Council Member to the panel for the remainder of the 2022-2026 Council term to progress the recruitment of two Board Members and any subsequent recruitment processes that may be required during the remainder of the Council term.

Method of Appointing an Alternate Council Member and Proxy Council Member

9. The method of appointing an alternate Council Member and proxy Council Member to the panel will be undertaken in accordance with the Code of Practice for Council Meeting Procedures as follows:
 - 9.1 The Presiding Member of the Meeting will call for nominations first for the alternate Council Member to be appointed to the panel, which must be accepted or declined by the Council Member who is the subject of the nomination.
 - 9.2 The Chief Executive Officer as Returning Officer is authorised to declare the successful candidate appointed as the alternate Council Member to the panel.
 - 9.3 In the event of only one nomination to the position, the candidate is appointed as the alternate Council Member to the panel, announced by the Returning Officer.
 - 9.4 In the event of there being more nominations than required, an election by voting ballot of Council Members present will be undertaken.
 - 9.5 If the votes for two or more candidates for the relevant position are equal, a revote by ballot between tied candidates will be undertaken.

- 9.6 If the votes for two or more candidates for the position remain equal, lots must be drawn to determine which candidate or candidates will be excluded.
- 9.7 Upon completion of the ballot process, the successful candidate is announced by the Returning Officer as appointed as the alternate Council Member to the Adelaide Economic Development Agency Board Member selection panel.
10. At the conclusion of this process, steps 9.1 to 9.7 will be repeated to appoint the proxy Council Member to the panel.

Next Steps

11. Following the appointment of the alternate Council Member and proxy Council Member to the panel, Council Administration will arrange for the panel to meet in early August 2026, to short list candidates for interview and subsequently for the panel to undertake interviews.
12. The dates for the shortlisting meeting and interviews will be subject to the availability of the AEDA Chairperson, who is a member of the panel.
13. In the case of either Councillor Couros or Councillor Giles being unavailable, the alternate Council Member will be part of the panel. In the case of both Councillors Couros and Giles being unavailable, then the alternate Council Member and proxy Council Member will be part of the panel.
14. Council Administration will ensure that two Council Members are in attendance for candidate shortlisting and all interviews.

DATA AND SUPPORTING INFORMATION

Link 1 – Adelaide Economic Development Agency Charter 2023

ATTACHMENTS

Nil

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